

# **HOW TO REQUEST A BALLOT BY MAIL**

To request a Ballot By Mail, or for answers to questions, that are not covered below, please call our Absentee Department at 239-533-6919 or by fax at 239-533-6913.

Any registered voter in Lee County may request a Ballot by Mail. Requests for these ballots may be submitted for single, multiple, or all elections within a calendar year.

Only the voter, a designated member of his/her immediate family, or legal guardian can request a ballot for the voter. Immediate family means: the voter's spouse, parent, child, grandparent, sibling, or legal guardian.

A request from the voter must include the following information:

- \*Name
- \*Date Of Birth
- \*Driver's License Number
- \*Last 4 Digits Of Social Security Number (Optional)
- \*Address and telephone number where the ballot is to be sent;

Note: The post office will not forward ballots. Ballots will be mailed approximately 3 weeks prior to each election, please provide the address you will be residing at during this time.

- \*Election(s) Requested
- \*Signature (written request only)

If the voter has designated an immediate family member or legal guardian to request a ballot, the designee must provide the following information:

- \*Name
- \*Address
- \*Driver's License Number
- \*Relationship To Voter
- \*Signature (written request only)

## **RETURNING A BALLOT**

Ballots must be returned to the Main Office of the Lee County Supervisor of Elections, in person or by mail no later than 7 p.m. on Election Day.

**A VOTED BALLOT CANNOT BE ACCEPTED AT A POLLING PLACE !** If you have received a Ballot By Mail and then choose to vote in person at an early voting site or on Election Day, you must surrender the ballot you received in the mail.

## **EARLY VOTING**

When early voting is available, a qualified voter may vote in person at a designated early voting site. The voter must present both picture and signature identification.

## OFFICE LOCATIONS

<p><b>Fort Myers Main Office</b>  <b>2480 Thompson St – 3<sup>rd</sup> Floor</b>  <b>Fort Myers</b>  <b>239-LEE-VOTE (239-533-8683)</b></p>	<p><b>Cape Coral Branch Office</b>  <b>1031 S E 9<sup>th</sup> Pl #3</b>  <b>Cape Coral</b>  <b>239-533-7031</b></p>
<p><b>Bonita Springs Branch Office</b>  <b>Coconut Commerce Center</b>  <b>24951 Old U S 41 Rd</b>  <b>Bonita Springs</b>  <b>239-949-1581</b></p>	<p><b>Election Center Branch Office</b>  <b>13180 S Cleveland Avenue</b>  <b>Fort Myers</b>  <b>239-533-6918</b></p>

# BALLOT BY MAIL REQUEST FORM

07-01-10

THIS FORM MAY BE MAILED OR FAXED TO:  
SHARON L. HARRINGTON, SUPERVISOR OF ELECTIONS  
LEE COUNTY ELECTIONS CENTER  
13180 S CLEVELAND AVENUE, FORT MYERS FL 33907  
CALL: 239-533-6919 OR FAX: 239-533-6913  
MAIN OFFICE: CALL: 239-533-8683 OR FAX: 239-533-6322

**NOTE: THE POST OFFICE WILL NOT FORWARD A BALLOT**  
Ballots will be mailed approximately 3 weeks prior to each election.  
Please provide the address you will be residing during this time.

Send Ballot To: (1 Request Per Form)

Date of Request: \_\_\_\_\_

\_\_\_\_\_  
Last Name First Name Middle

\_\_\_\_\_  
Date of Birth Drivers License # OR last 4 digits of SS # Daytime Telephone Number

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code

**MARK THE ELECTION(S)**  
**REQUESTED**

\_\_\_\_ PRIMARY 08/24/10

\_\_\_\_ GENERAL 11/02/10

**FREE ACCESS SYSTEM:**

As a Ballot-by-Mail voter you can check on the status of your absentee ballot through Lee County's "Free Access System". By logging on to:

<http://registration.elections.myflorida.com> you will be able to see when your request was received, when the ballot was mailed to you and when the voted ballot was returned to the Lee County Elections Office. If you have any difficulty accessing the information, or if we can be of any additional assistance with the voting process please do not hesitate to contact us at:

239-LEE-VOTE (239-533-8683)

**REQUESTORS INFORMATION:**

**Complete the portion below ONLY if you requested the above ballot for someone other than yourself.**

\_\_\_\_\_  
Last Name First Name Middle

\_\_\_\_\_  
Date of Birth Driver's License # OR last 4 digits of SS # Daytime Telephone Number

\_\_\_\_\_  
Address City State Zip Code

\_\_\_\_\_  
Relationship to Voter: Date: Signature: X